



Gosford High School

Integrity - Excellence - Spirit

Diversity - Opportunity



**Years 8-11
2023
Information
Booklet**

FURTHER INFORMATION:

<https://gosford-h.schools.nsw.gov.au/>
<https://www.facebook.com/GosfordHS>

Email:
gosford-h.school@det.nsw.edu.au

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School Administration

Address: Racecourse Road, Gosford 2250
Telephone: (02) 4325 2048
Fax: (02) 4323 3175
Email: gosford-h.school@det.nsw.edu.au

Principal: Mr Michael Smith
Deputy Principal – Years 7, 9 and 11: Ms Sharnee Klempert
Deputy Principal – Years 8, 10 and 12 : Mr Brett Marchant
Deputy Principal – Instructional Leader: Ms Carolyn Scott

Business Manager: Mr Stephen Tibbs

Head Teachers:

English	Ms Edwina Kirwan
Mathematics	Mr Brett Scovell
Science	Ms Katherine Barbeler
HSIE	Mr Peter Dewell
TAS	Ms Helen Shaddock
Creative and Performing Arts	Mr Brandon Sohier
PD/Health/PE	Mr Prashant Titheradge
Welfare	Mr Chris Howe
Secondary Studies	Ms Suzanne Daw
Technology	Mr Brian Jackson

Year Advisers:

Year 7	Mr Gregor Newton
Year 8	Ms Nicole Montgomery
Year 9	Mr Byrne Laginestra
Year 10	Ms Meg Gatland
Year 11	Mr John Abra
Year 12	Mr Eli Pollard

Careers Adviser & Transition Team: Ms Megan Brady, Dr. David Sneddon
Teacher Librarian: Ms Cherry Beckett
School Counsellors: Genevieve, Niamh and Meghan
SSO Brittany
WHiN Sarah
School Administration Manager: Ms Amanda Page

2023 - School Calendar

Term 1	Term 2	Term 3	Term 4
27 th January to 6 th April	24 th April to 30 th June	17 th July to 22 nd September	9 th October to 19 th December

- **Years 7, 11 & 12 first day – Tuesday 31st January 2023**
- **Years 8, 9 & 10 first day – Wednesday 1st February 2023**
- **Staff Development Days (*students do not attend*) are scheduled for 27th and 30th January, 24th April, 17th July, 18th & 19th December.**

School Times

Monday – Friday: School commences 9:00am ends 3:10pm
(Except Week B Wednesday school ends 2:45 pm)

Principal's Message

I would like to pass on my most sincere welcome to Gosford High School.

This Information Booklet will be an important resource for you and your parents as you navigate your high school experience in the coming months. Please remember that if other issues arise, that may not be covered in this booklet, we are happy to answer questions that will clarify the situation for you. Our aim is to make your transition to high school as seamless and comfortable as possible.

We are very proud of our student body at Gosford High School. They have made significant contributions to our school, our community and the wider environment. I have no doubt that you too will contribute to our successes and become valued and valuable members of our 'family'. Please read this booklet carefully and keep it in a safe place for future reference.

I very much look forward to sharing experiences with you, whether that be within the curriculum or in the many and varied curriculum enrichment opportunities that will come your way at Gosford High School.

Best wishes to you all.

Mr Michael Smith

Deputy Principal - Years 7, 9 and 11

Welcome to Gosford High School and congratulations on your achievement in attaining a placement here. The transition from primary to high school is always a daunting one, however with the opportunities offered to you with our transition program and getting to become familiar with Gosford High School and its teachers, ensures a more comfortable environment. Our Elite Leadership Force (ELF) students in year 10 will provide a peer support mentor role during the transition period.

The next few months are going to be a huge learning experience for you and it is vital that you listen to information provided to you, ask questions to seek clarification, and seek support if you need it or are unsure of anything. There is a strong wellbeing network in place to help and support you. Your first point of call being your Year Adviser, then our Head Teacher Welfare, and of course, you can come and see me anytime you would like to.

The learning environment at Gosford will be markedly different from primary school and there will be many changes to come to terms with – having a variety of teachers, finding your way around the school, adjusting to the structure of the day and the bell times, studying subjects that you have never done before, keeping up with the homework and assessment demands and making new friends – all of this takes time and patience but it is important that you enjoy the experience. Your teachers will support you through this transition.

Communication is very important in a successful transition to high school. Please ensure you and your parents/caregivers ask any questions to the appropriate staff member at any time. We are more than happy to help.

Welcome to Gosford High School and its community. I look forward to working with you over your next six years of secondary school.

Ms Sharnee Klempert

Deputy Principal - Years 8, 10 and 12

Congratulations on your enrolment at Gosford High School. Our team of teachers and support staff all hope that your time will be productive and pleasant both for you as well as for your parents.

The school is what you make of it. How you respond to the opportunities in learning, extra-curricular activities and in behaviour will determine how you see your school and what you really gain from it. Your school is a place of learning. It is also a place to socialise, to make friends, to help others, to share and to learn, to care and work together.

All the facets of this school become a shared responsibility, with teachers, students and parents all playing a vital role in achieving many goals. Your role in this is pivotal. It will need your full attention and effort over your time here. You will have a wide range of opportunities and it is up to you to make the best of these.

Read this book carefully and keep it for future reference. Many of your questions and needs are initially answered in these pages. Consult the page on 'Individual Roles of Personnel' to find out who does what and what help is provided.

If you miss your transport at the end of the day, report to the teacher on bus duty or the Deputy Principal and we can arrange to contact your parents and discuss what to do. Most students should have an agreed plan with parents about what would happen if you miss your transport. It is most important in these cases that you know the contact numbers for your parents (written in your school diary).

Being new to this school it is possible to get disoriented (or lost). It's very normal and to be expected. Simply stop and ask for help as we are here to support you. Welcome to the Gosford High family – we hope you enjoy your learning experiences at Gosford High School

Mr Brett Marchant

Deputy Principal - Instructional Leader

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Mrs Carolyn Scott

Bell Times

All 7-10 students commence classes at 9:00am every day.

Assembly will take place on Wednesday B during period 2.

Recess and lunch breaks are in blue. Due to sport on Wednesdays, lunch is after period 3.

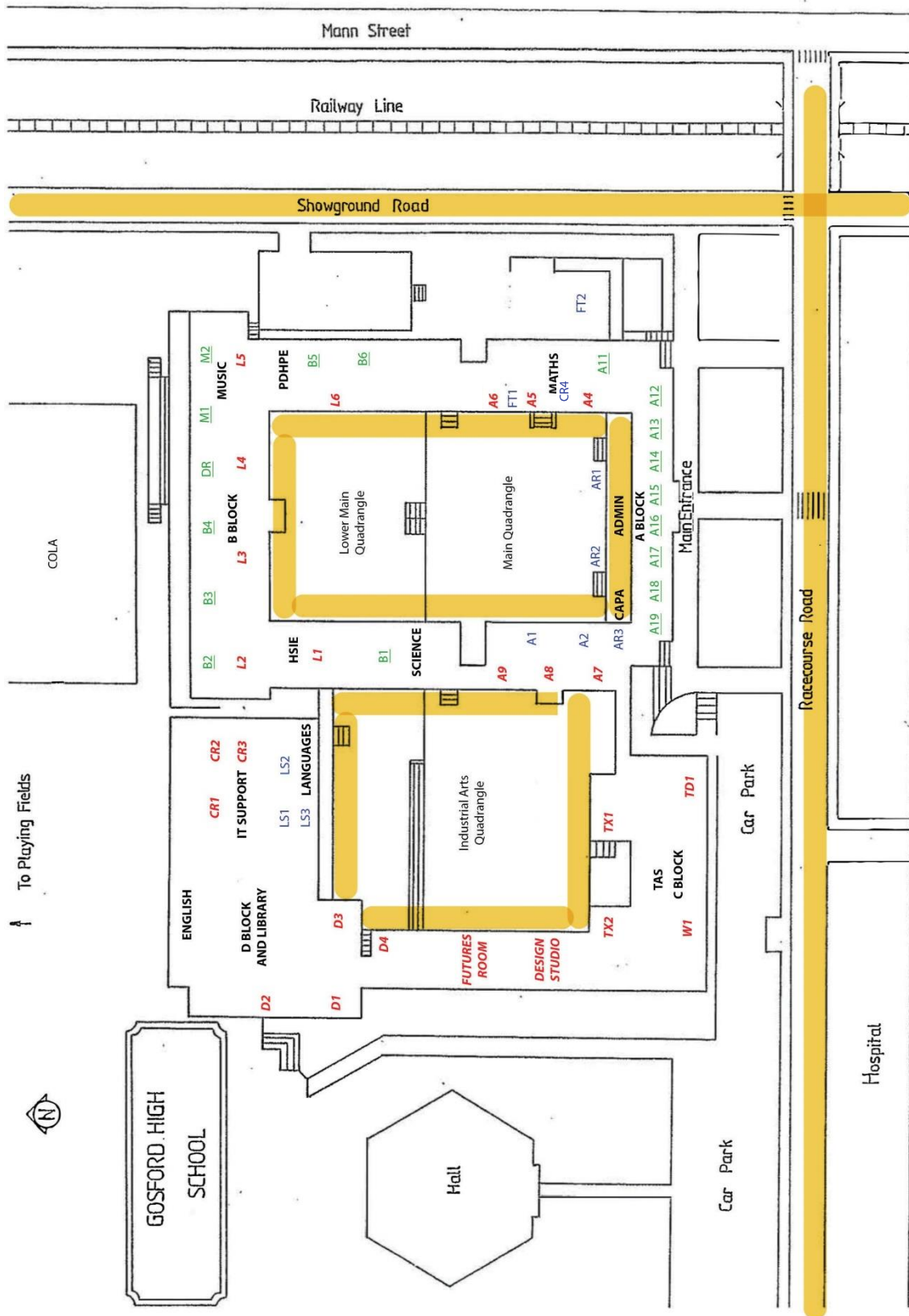
A period 0 lesson (eg. an extension class) runs from 8:00am – 9:00am.

	Mon/Tues/Thurs/ Fri	Wed A	Wed B Assembly	Wed B no assembly
0	8:00 – 9:00	8:00 – 9:00	8:00 – 9:00	8:00 – 9:00
1	9:00 – 10:10	9:00 – 10:10	9:00 – 10:10	9:00 – 10:15
2	10:10 – 11:10	10:10 – 11:10	Assembly 10:10 – 10:45	N/A
Recess	11:10 – 11:30	11:10 – 11:30	10:45 – 11:05	10:15 – 10:45
3	11:30 – 12:30	11:30 – 12:30	11:05 – 12:05	10:45 – 11:50
4/L1	12:30 – 1:30	12:30 – 12:50	12:05 – 12:25	11:50 – 12:15
L1/L2	1:30 – 1:50	12:50 – 1:10	12:25 – 12:45	12:15 – 12:40
L2/4	1:50 – 2:10	1:10 – 2:10	12:45 – 1:45	12:40 – 1:45
5	2:10 – 3:10	2:10 – 3:10	1:45 – 2:45	1:45 – 2:45

Example of a Year 7 timetable:

Bef_Sch	MonA	TueA	WedA	ThuA	FriA
0a					
0b					
1	Science (7SCID) Room: L1 Mr Robert Forsberg	PE (7PDHD) Room: B6 Mr Prashant Titheradge	PE (7PDHD) Room: B6 Mr Prashant Titheradge	PE (7PDHD) Room: B6 Mr Prashant Titheradge	Visual Arts (7VA7) Room: AR3 Miss Erin Arundel
2	Technology (7TAS7) Room: TX2 Dean Groom	English (7ENGD) Room: B5 Mr Simon Andrew	Agriculture (7AGR) Room: A2 Mr Robert Forsberg	Maths (7MAD) Room: A13 Ms Glenda Horner	Science (7SCID) Room: L3 Mr Robert Forsberg
R					
3	Sport (7SPOD) Room: A6 Ms Emily Bouwhuis	Agriculture (7AGR) Room: A2 Mr Robert Forsberg	Geography (7GEOD) Room: B3 Mr Daniel King	English (7ENGD) Room: B5 Mr Simon Andrew	Geography (7GEOD) Room: B3 Mr Daniel King
4/L1	Sport (7SPOD) Room: TD1 Ms Emily Bouwhuis	Technology (7TAS7) Room: TX2 Dean Groom		Visual Arts (7VA7) Room: A2 Miss Erin Arundel	Maths (7MAD) Room: A13 Ms Glenda Horner
L1/L2					
L2/4			Enrichment (7ENRD) Room: MMC Mr Simon Andrew		
5	Maths (7MAD) Room: A13 Ms Glenda Horner	Science (7SCID) Room: L6 Mr Robert Forsberg	Enrichment (7ENRD) Room: MMC Mr Simon Andrew	Geography (7GEOD) Room: B3 Mr Daniel King	English (7ENGD) Room: B5 Mr Simon Andrew
	Technology (7TAS7) Room: TX2 Dean Groom	English (7ENGD) Room: B5 Mr Simon Andrew	PE (7PDHD) Room: A6 Mr Prashant Titheradge	Science (7SCID) Room: A2 Mr Robert Forsberg	Technology (7TAS7) Room: TD1 Dean Groom
	Geography (7GEOD) Room: B3 Mr Daniel King	Maths (7MAD) Room: A13 Mr Garry Mitchell	Assembly (7ASSEMBLY)	Visual Arts (7VA7) Room: AR3 Miss Erin Arundel	Science (7SCID) Room: L4 Mr Robert Forsberg
	Maths (7MAD) Room: A13 Ms Glenda Horner	Technology (7TAS7) Room: TX2 Dean Groom	Science (7SCID) Room: L4 Mr Robert Forsberg	Visual Arts (7VA7) Room: AR3 Miss Erin Arundel	English (7ENGD) Room: B5 Mr Simon Andrew
	PE (7PDHD) Room: B6 Mr Prashant Titheradge	Geography (7GEOD) Room: B3 Mr Daniel King		Geography (7GEOD) Room: B3 Mr Daniel King	Geography (7GEOD) Room: B3 Mr Daniel King
			Enrichment (7ENRD) Room: MMC Mr Simon Andrew		
	English (7ENGD) Room: B5 Mr Simon Andrew	Sport (7SPOD) Room: B6 Ms Emily Bouwhuis	Enrichment (7ENRD) Room: MMC Mr Simon Andrew	Maths (7MAD) Room: A13 Ms Glenda Horner	Visual Arts (7VA7) Room: AR3 Miss Erin Arundel

School Map



Key:

Room numbers in normal font are ground floor

Italics are second floor rooms

Underline are third floor rooms

Faculty names indicate the general location of the staffroom

Individual Roles of Personnel

- Your **Class Teachers** will help and advise you. Do not be afraid to ask questions and seek help where you need it.
- Your **Year Adviser's** role is to look after the welfare of your year. They are interested in you as a person and will be available to make sure that you understand what is expected of you, to allay any doubts or fears you may have and to provide guidance and support in particular circumstances.

The Year Adviser is a liaison person between the parent and the school, and the role is to advise in areas of concern. However, for matters relating to a specific subject, the Head Teacher of that subject should be contacted. The Year Adviser is available for interview, by appointment. The key role of the Year Adviser is Pastoral Care. This will occur with the whole group, in small groups as well as individually.

- The **Head Teacher Welfare** coordinates whole school student welfare programs. The HT Welfare has meetings with Year Advisers and the wellbeing team, and they monitor student progress and lead the learning support team. If you arrive at school without the correct or full school uniform, a note should be presented to Mr Howe and a uniform pass will be issued.
- Each **Deputy Principal** has the role of implementation and monitoring of all curriculums in terms of teaching and learning for their year cohorts. This includes faculty programs and assessment policies and NSW Education Standards Authority (NESA) requirements. Students who are experiencing learning problems are eventually referred to the Head Teacher Teaching and Learning.
- The **Principal, Mr Smith** is always interested in what goes on in the school. Whilst he is confident to delegate routine matters to the staff, this does not mean that he is detached from the day-to-day school life experiences of students, staff, parents and community in the school. Mr Smith's job is to provide the educational and managerial leadership of the school.
- **School Counsellor** – Our School Counsellors have special training in educational psychology and counselling as well as teaching experience and are available to help individual students with personal and educational problems. Students may self-refer or may be referred by teachers or parents. Counsellors are also available to parents who are welcome to telephone the school to make an appointment. GHS has a School Counsellor on site every day of the week.

Interviews

Parents and guardians requesting an interview with a member of staff should make an appointment by phoning or emailing the school in advance. We regret it is not always possible to make appointments on the day required.

Student Behaviour

Teachers have an obligation and a right to teach and students have a right to learn in an environment which is supportive and free of disruption.

Acceptable behaviour is that which promotes, within the classroom, the qualities of excitement, exploration, scholarship and learning. This will develop student awareness of the needs of self, of peers, of teachers and indeed of the broad community, resulting in a personal joy in learning and a lifelong pursuit of knowledge.

Strategies to promote good discipline and effective learning within the school are:

1. A positive and challenging learning environment
2. High expectations of co-operation, consideration and courtesy in the school community with all its various aspects
3. Clearly defined classroom rules
4. The provision of an environment in which weapons, violence, discrimination, harassment, bullying or intimidation, illegal drugs, alcohol and tobacco are unacceptable.

Inappropriate behaviour denies the fulfilment of these expectations.

In the belief that discipline is necessary to protect the rights of all students and teachers while encouraging the development of self-discipline strategies for dealing with unacceptable behaviour are applied. These include:

1. Guidance, counselling and reprimand
2. Loss of privileges, including attendance at excursions, sporting or other school visits
3. Sanctions appropriate to the misbehaviour
4. Official School Detention
5. Suspension (in accordance with the Department of Education and Communities policy)
6. Expulsion (in accordance with the Department of Education and Communities policy)

The School Discipline Policy

Gosford High is a selective school serving the needs of potentially high achieving students. In striving for excellence, emphasis is on the importance of self-discipline, the acceptance of responsibility by individual students for their own behaviour and learning, and on mutual respect for others and their possessions.

A partnership between students, parents and staff shares the responsibility of developing effective learning and teaching practices, taking place in a safe and secure environment, supported by positive acknowledgment within a clearly defined discipline policy.

Discipline Code

Expectations of our partnership include:

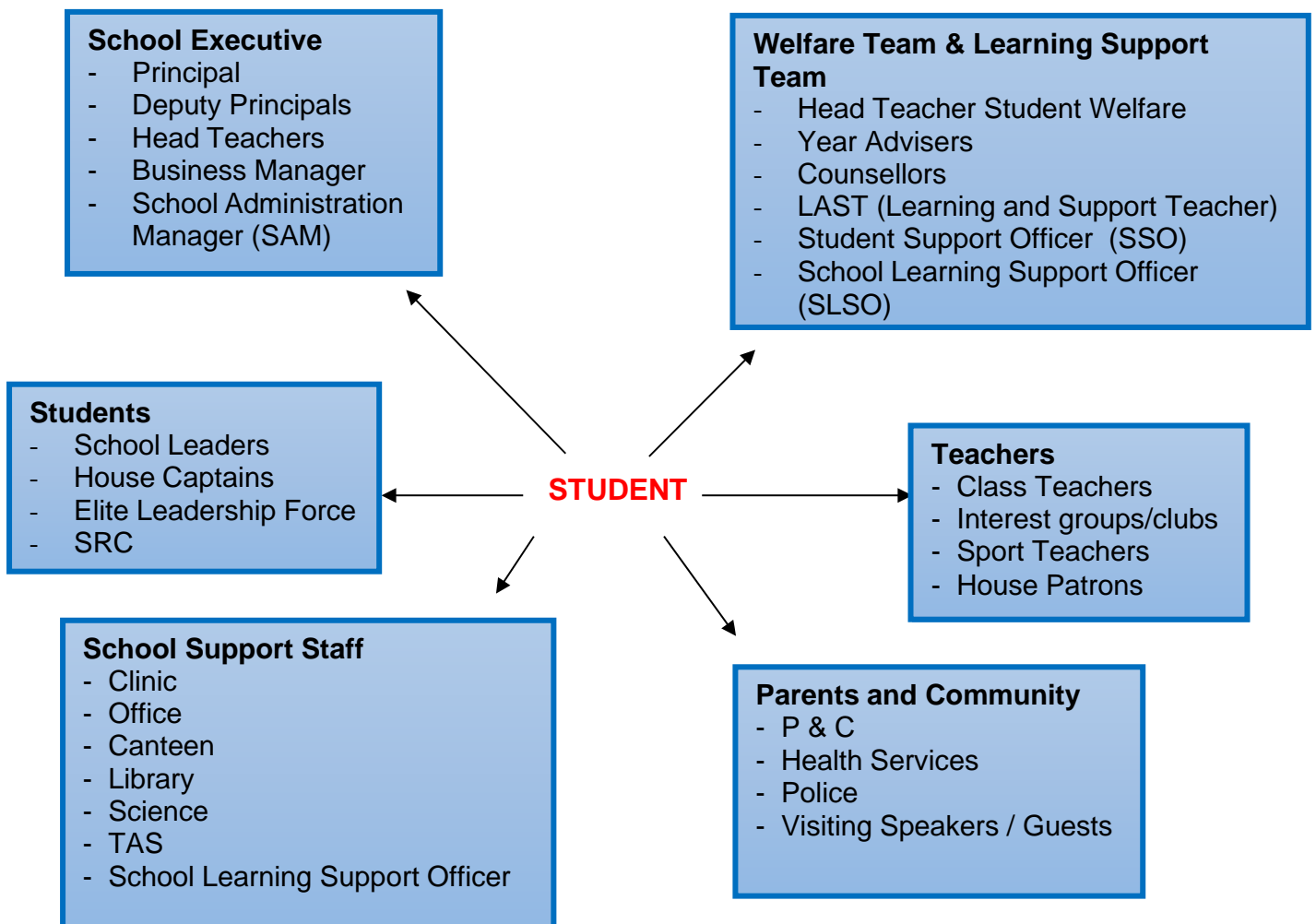
- a sustained application to learning, courtesy and respect for other students, teachers and community members, compliance with all school rules and the School Discipline Policy, regard for personal possessions and the school environment, adherence to the standards of dress determined by the school community, acceptance by parents and caregivers of a shared responsibility for student discipline and acknowledgement that school authorities have the right to enforce rules and requirements.

These expectations will occur in an environment that is free of violence, discrimination, harassment or bullying, weapons, illegal drugs, alcohol and tobacco.

Our Welfare team is a dynamic collaboration of staff members who are charged with the responsibility of student well-being. Their roles are integral to our school and each play a vital part in helping our students flourish personally and socially, as well as academically. The team comprises of:

Network of Care

A number of people are concerned with the welfare of students. These people form a team which ensures that school expectations are clearly communicated and are valued by all parties.



GHS & DoE Programs and Policies

School and DoE programs and policies which support the learning and wellbeing of students at our school include:

- The Award Scheme
- Anti-Harassment
- Administration of Prescribed Medications and Drug Policy
- Anti-discrimination
- Integration of students with disabilities
- High Potential and Gifted Education policy
- Gender Equity
- Aboriginal Students
- Student Leadership
- Attendance
- Critical Incidents Management
- Child Protection
- Conflict Resolution / Mediation
- Environmental Awareness
- Career Education
- Discipline
- Continual evaluation and development of the broad curriculum with the aim of catering for all learning styles and engendering in students a love of learning in a challenging environment.

School Travel – OPAL Card

- **New applications** (students who do not currently have an Opal Card) - apply for a school opal card at www.transportnsw.info/school-students during Term 4.
- **Update details** (students who currently have an Opal Card) – complete change of school update for Gosford High School at www.transportnsw.info/school-students during Term 4

Accident and Illness at School

In case of accident or illness, students must report to the front office. Students cannot go to the Clinic during class time unless they have written permission from a teacher.

If your child is ill at school a parent will be contacted by phone and requested to take the child home. In the case of an accident, parents will be informed so that they may decide on whether the need for more specialised treatment is warranted. If necessary, an ambulance will be called, before parents are informed, but parents will be then contacted immediately.

We would stress that if students are not well in the mornings they should be kept at home. If there should then be an improvement, the student can be sent to school making sure to follow the 'late to school procedure'.

From all the above you will understand the necessity for continuous available contact with parents. Please supply alternative numbers to ensure that either you, or a responsible person designated by you, is available at all times. Reliable telephone numbers are our vital links with parents.

Students who require Medication at School

Medication, both prescribed and non-prescribed (over the counter) require approval by the school Principal prior to being stored and administered at school.

When a Medical Practitioner has prescribed medication that must be administered during the school day parents/carers need to:

- Request an application “**Student Health Condition Support**”
- Provide a **Medical Practitioner’s authorisation letter** advising medication and dosage.

Once this has been received and approved, a letter will be issued to parents/carers from the Principal confirming arrangements for the administration of the student’s medication at school.

Parents/carers can then supply medication and any consumables necessary for its administration in a timely manner to the administration office.

Please note : If the Medical Practitioner prescribes an over the counter medicine, for example Panadol, only Panadol can be provided, in its original packaging, clearly displaying the expiry date.

Students must not carry medications unless there is a written agreement between the school and the student’s parents/carers.

EpiPens and Asthma relievers remain with the student, accompanied by their ASCIA or Asthma Plan.

Contacting Students at School

Students may not have visitors at the school. Should an emergency arise, parents may contact the school by telephone. Messages of an **URGENT** nature will be relayed to the child and if necessary, the child will be permitted to ring parents back.

Students must travel to and from the school as directed by parents and may not leave by other means unless school is so advised by the parents. Students must not contact outsiders at any time during school hours.

Phones at School

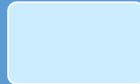

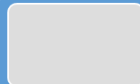

Students are to have their phones turned off and in bags at all times within the classroom. The only exception to this rule, is if a teacher has given explicit instruction to the student so they can use their phone as part of the teaching and learning occurring in the lesson.

Special Religious Education

No formal Special Religious Education lessons are provided for students at the school. However, on several occasions during the year, various denominations will provide seminars, usually for one lesson, for those students who wish to attend. These seminars usually have a ‘life-skills’ theme rather than a doctrinal approach. Details will be distributed as they become available.

Student Achievement

Student's achievements are recognised in many ways at GHS, including at year assemblies, Blues News (GHS newsletter) social media and at semester Principal Award Ceremonies. Our Merit System is used on a regular basis by staff to recognise application, effort, leadership and achievement of student's Years 7-12. These merits accumulate, leading to students being recognised more formally at various milestones (see below merit system award table).

	MERIT AWARD • Merit Award = 20 Merits
	YEAR ADVISOR AWARD • Year Advisor Award = 40 Merits
	DEPUTY PRINCIPAL AWARD • Deputy Principal Award = 80 Merits
	PRINCIPAL AWARD • Principal Award - 160 Merits

Student Leadership

The school's leadership programs provide opportunities for students to develop a variety of skills throughout their schooling.

The Leadership Programs available at GHS are:

- **SRC Student Representative Council:** The SRC includes students from each of the cohorts (Years 7-10) as nominated and elected by their peers.
- **Year 9 and 10 – Elite Leadership Force (ELF)** – These students play a vital role within the transition program at GHS. ELF students assist with taster days, orientation day, Year 7 camp, GATS and PBL days. Students are part of the ELF program for one year (Term 4 through to end of Term 3). The application process includes staff nomination of support and video application addressing criteria. ELF students also provide leadership across the GHS community through assisting with school tours, presentation ceremonies and events.
- **House Captains** – House Captains for each sports house are elected to lead at various events from sports carnivals to House Games events which are held at lunchtimes at school.
- **Senior Leadership Team** – The GHS senior leadership team consists of Year 12 students. Positions include: two school captains, two vice captains and eight prefects. The rigorous selection process includes nominations, elections, speeches and interviews to elect these positions.

House System

All new students will be placed in one of the following four houses:

<u>House Name</u>	<u>Colours</u>
Kingsbury	Red and White
Rowe	Black and White
OSU	Brown and Gold
Wheeler	Green and Gold

Kingsbury, Wheeler and Rowe were named after past local dignitaries. OSU represents the Old Students Union, who used to sponsor many school events.

Movement in and about the school

Bells:

1 Bell	Start or completion of lesson
Continuous Bells	Emergency Evacuation
Repeated short rings	Lockdown Procedure

Students are required to move quickly and quietly to and from their classrooms keeping to the left of the corridors. No student is permitted inside the building before school, at recess or at lunchtime, unless:

- a. It is wet weather
- b. He/she is using the Library
- c. He/she is required to be there by a member of staff
- d. Conducting business at Administration Office

NB: No student may use the front corridor (near the Administration Offices) while moving to classes. Another route is to be used.

Emergency Procedure

An emergency procedure exists for evacuating the school premises if required. It is signalled by continuous bells. The students are to vacate the building in an orderly fashion, using exits according to notices posted around the school. Students should familiarise themselves with the exits relevant to the classrooms they are in. The designated 'Safe Area' is the northern section of the school oval.

Care of Property, School Cleanliness - Lost Property

Students are expected to take care of their own property and that of the school. The finder of lost property should take it to the Administration Office.

Your name should appear on each item of uniform, your textbooks and your notebooks. Your school bag should be clearly marked for easy identification.

Students are advised **NOT** to bring large amounts of money to school. If for some reason large amounts of money must be brought to school, do not leave it in wallets in unattended school bags. Wallets containing opal cards/money, should be kept with you. During PE and school sporting activities students are advised to leave all monies and valuables in the custody of the PE teachers or teacher in charge of the sporting group.

Bins are provided in classrooms and in the playground and should be used for the disposal of rubbish. Defacement of school property will be regarded most seriously, and parents of offenders will be required to reimburse the school for any damage caused.

Parents of the student responsible for the breakage will meet cost of repair of broken windows, where it is felt that the "accident" could have been avoided.

Academic Calendar 2023

Academic attainment is measured by progressive assessment throughout the year. Assessment Tasks for each subject will provide results for the overall grades. An Assessment Policy Booklet will be published containing all information around the assessment process and all assessment tasks, including time frames for the tasks for each subject for 2023. Additionally, homework, assignments and projects will be used for informal assessment.

Reports are issued at the end of Terms 2 & 4 although there is an interim report for Year 7 towards the end of Term 1.

Attendance Procedures

Every absence from school, whether short or long term, must be explained via email, or reply to the SMS or phone call to the school. Explanations are filed and must be available for perusal by Department of Education personnel, including the Home School Liaison Officer. Absence from school is notified using an SMS on the day of the absence, you can also choose to reply to this SMS.

If an absence is not explained within 7 days, it will then remain unexplained and will be recorded as unjustified on the student's report. Please call the school if you know your child will be absent for two days or more.

Extended leave: If a student is going to be absent for an extended period of time, the Year Adviser and Attendance Officer should be contacted so appropriate paperwork is filled out 2 weeks prior to the absence, so that work can be sent home, and/or assessment can be accommodated.

Late Arrival: If a student is late, he/she should report to the Attendance Office. In most cases, an explanation is requested. If, for example, a train or bus is late a note is not required.

Passouts: Occasionally, it is necessary for a student to request a pass out to leave school early. Requests for pass outs are to be in writing or via email and require: the student's full name and year, the date, departure time, full explanation for the request and caregiver's signature.

Pass out letters are placed in the letterbox outside the Deputy's office by 9.00 am. Pass out slips are then available for collection at Recess 1 from the AttendanceOffice. Pass outs cannot be given so that students may attend part-time employment.

Students must carry the pass out with them at all times outside of school grounds.

GHS P&C Association

Gosford High School has an active Parents & Citizens Association (P&C) that contributes significantly to the life of the school and the many opportunities that are offered to students. The P&C is made up of a dedicated core of parents and carers, who meet to discuss and plan how best the P&C can aid the school's current and future needs. It is a community of parents, grandparents, aunts, uncles, teachers, and staff as well as members of the local community who are working together to provide opportunities for the benefit of our children.

The P&C meets at 6:30pm in Weeks 3 and 8 of each term in the school common room. The meetings provide a forum for parents to voice their opinions, discuss options and become informed about the school. The meetings include a report from the Principal, Mr Michael Smith. In addition, guest presentations are held on issues that are of interest and concern to parents. Items such as curriculum changes, wellbeing information, excursions, bus travel, and school safety have been covered at these meetings.

Being a member of the P&C enables you to attend meetings of particular interest and cast votes directly affecting the direction of an outcome. Membership of the P&C for six years is \$12.00.

GHS Library

The library is the hub of the school and caters for all students in a dynamic 21st Century learning environment. We have embraced flexible learning and provide several different areas to accommodate the variety of users' needs. These include two designated teaching areas, a seminar room, a small classroom, two booth seating areas for group work and three lounge areas for quiet reading.

We have several desk top computers, laptops, smart board, smart TV and colour printer/scanner/photocopier for teacher and student use. Our library catalogue OLIVER is the gateway to our print and online resources. These include an extensive collection of current and classic fiction, curated non-fiction and eBooks all of which support the curriculum as well as provide material for personal interest as we foster a life-long love of learning. Students must have their ID cards to borrow books and laptops and will need to have funds on their papercut account to be able to print at school at a cost of 10c per page. See the library staff to add the minimum \$1.00 before printing.

Junior students may use the library facilities from 8:40am in the morning and every recess and lunch except for Monday Recess 2. Senior Students Monday and Tuesday 8.30am, Wednesday – Friday 8am. The library staff, Ms Beckett (Teacher Librarian), Ms Molloy (SASS) are available for help and support from 8:00am until 3:10pm.

School Communication

The 'Blues News' is our school newsletter produced periodically and is a communication link between the school and parents. This is emailed to parents and also published on the school website.



Gosford High School

An inspired and ethical community of learners and leaders

T: 02 4325 2048

E: gosford-h.school@det.nsw.edu.au

Gosford High School Facebook and Instagram pages are also used to communicate any changes to routine, and student achievements.



Bring Your Own Device Policy 2023

Gosford High School Bring Your Own Device (BYOD) program aims to improve student learning experiences both in and out of the classroom. Gosford High School provides considerable freedom to students in their choice of device. The school does so with the expectation that students will make good decisions with regard to their personal use of technology. While the use of the BYOD program allows individualised learning and classroom access to a dynamic learning environment, it is not compulsory and students who do not have a BYOD device will still be provided with the opportunity and access to an academically challenging and diverse curriculum.

The BYOD User Charter needs to be read and students agree to usage conditions before students are permitted to bring their device to school and connect it to school facilities. Any questions should be addressed to the Head Teacher Technology (Mr Jackson) or Deputy Principal.

Please note the following in terms of our use of computers and technology at the school in 2023.

- Students who bring their personal devices to school are **solely responsible** for the care and maintenance of that device. The school does not accept responsibility for the theft, damage, or loss of a student's device.
- **Teachers will determine if personal devices may be used in class** and if this occurs it will only be for educational purposes.

There are computers and printers in the library and CR1 and CR2 for students to access at break times to complete assignments and homework. Students will need to purchase a print card from the library. There are a small number of laptops available for loan from the library. Please see Mr Jackson, Head Teacher Administration (Technology) for arranging these loans.

BYOD DIGITAL DEVICE & ONLINE SERVICES PROCEDURE

All students/parents/caregivers at GHS are required to read and abide by the BYOD charter. This charter is located on our school website, and the link for this document for your reference is by clicking on the title/hyperlink above. This policy explains appropriate use of the student using BYOD for educational purposes, and the implications of not following rules associated with responsible use of technology.

GHS Assessment Policy Stage 4

The purpose of School Assessment

Assessment is the process of collecting evidence of student learning in order to draw an inference about an individual's (or a group's) current level of attainment.

- The fundamental purpose of assessment is to improve student learning.
- Assessment of student learning should be undertaken formally and informally for all learners and requires a whole school, rather than individual teacher approach.

Your assessments will be:

- relevant, appropriate, fair and accurate
- able to provide useful information about where you are in your learning
- able to show a complete picture of your achievement in an area of learning

Guidelines for students

To achieve the best in your assessment tasks you should:

- Apply diligent and sustained effort to all tasks. Maintain a high level of attendance in class and keep your bookwork and homework up to date.
- Follow the GHS style guide and know the rules regarding plagiarism. Plan ahead.
- Know what the task is asking you to do, look at the marking guidelines and if you have any questions, ask your teacher well before the due date.
- Hand in all tasks on time. Remember to record your name, class, teacher's name on the task.
- On return of the task, read the feedback given along with the marking guidelines to gain a fuller understanding of the mark awarded.

The role of the teacher, faculties and the school is to:

- Develop policies for assessment in subject areas. An assessment schedule is published for each subject at the beginning of the year.
- Use common tests/tasks to moderate class marks when there is more than one class in the year
- Provide students with the due date, type of task, marking guidelines and duration of task (if a test) at least two weeks before the due date.
- Explain the requirements of the task, providing exemplars, scaffolds, expectations etc.
- Have students sign a 'Notification of Task' sheet when the task is issued by the teacher.
- Record when the task is submitted /completed.
- Provide meaningful and timely feedback to all students.
- Report on student outcomes.

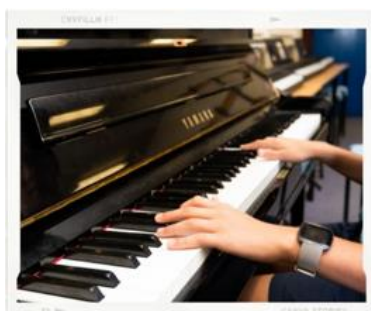
Homework

Homework consists of a variety of areas: completing and consolidating class work, working on assessment tasks, and revising for tests can be worked on in the home environment. A designated area at home, with a calendar/whiteboard to plan assessments is beneficial for organisation.

Co-Curricular activities offered at GHS

Students at GHS can participate and extend themselves in various activities. Some of these include:

- Music Ensembles: The Central Coast Conservatorium provide expert tutors for these groups.
 - Concert Band
 - Stage Band
- Dance Ensemble: taught by external dance tutor
- Debating and Mock Trials
- Chess Club
- Numerous inter school sporting teams
- Book Club in the library
- International Language and HSIE trips
- Media Team
- School Musical
- Orange Trip – sporting and cultural teams



Uniform

Gosford High School policy requires that each student wear the approved school uniform. School uniforms are available from the Gosford High School uniform shop, located at the school.

Uniform Shop

Gosford High School's Uniform shop is located in the foyer of our school Hall.

The operating hours are:

- Monday - 11:00am – 2:00pm
- Wednesday - 8:30am – 11:30am
- Friday - 8:30am – 11:30am



SCHOOL UNIFORM: (GIRLS)

Junior:

Skirt	GHS Jnr skirt
Shorts	Girls navy shorts
Slacks	Jnr/Snr slacks
Blouse	GHS Jnr light blue blouse
Jumper	Blue Jnr wool jumper
Jacket	School microfiber jacket
Jacket	Softcell jacket for winter
Socks	White socks for summer
Shoes	Black leather upper
	Black tights for winter

Senior:

Skirt	GHS Snr skirt
Shorts	Girls navy shorts
Slacks	Jnr/Snr slacks
Blouse	GHS Snr white blouse
Jumper	Red Snr wool Jumper
Jacket	School microfiber jacket
Jacket	Softcell jacket for winter
Socks	White socks for summer
Shoes	Black leather upper
	Black tights for winter

SCHOOL UNIFORM: (BOYS)**Junior:**

Shorts	GHS Jnr/Snr navy shorts
Trouser	GHS grey trousers
Shirts	GHS Jnr boys light blue shirt
Jumper	Blue Jnr wool jumper
Jacket	School microfiber jacket
Jacket	Softcell Jacket for winter
Socks	White socks
Shoes	Black leather upper

Senior:

Shorts	GHS Jnr/Snr navy shorts
Trouser	GHS grey trousers
Shirt	GHS Snr boys white shirt
Jumper	Red Snr wool jumper
Jacket	School microfiber jacket
Jacket	Softcell jacket for winter
Socks	White socks
Shoes	Black leather upper

P.E. Uniform:

Unisex for 7-10	
Sport shirt	GHS sport polo shirt
Sport shorts	GHS sports shorts
Track pants	GHS track pants for winter
Shoes	Joggers or sports shoes must be worn
Cap	Navy, available at the school administration office, compulsory for all lessons (the hat is included in the fees for YR7 and will be distributed in class)

Accessories: Optional

- GHS tie
- Belt for boys – black or navy

Jewellery: Should be restricted as a safety precaution

(Applies to both juniors and seniors, summer and winter)

- Watch = 1
- Bracelet = 1
- Rings = 2 small, plain
- Earrings = small studs or sleepers only

Note: As a safety precaution, and Departmental regulation, the wearing of soft shoes is NOT permissible in the workshops or Food Technology rooms. Long hair must be restrained by a net or cap by both girls and boys. Leather shoes are to be worn in Workshop, food technology and Science.

Canteen

Canteen Menu for each day on the web site: www.gosford-h.school@det.nsw.edu.au

The canteen is open every morning from 8.40 am to 9.00 am and during recess and lunch breaks. We provide bags and ordering is available until the end of 2nd Recess. Payment must be made when ordering.

Canteen Layout

- Window far right end – Senior end. Only Years 11 and 12 may be served from this window.
- Middle windows – For over the counter purchases for Years 7-10.
- Windows far left end – For lunch orders only. Orders can be placed at this window during recess and collected from here at lunchtime. Using this window to order your lunch will substantially cut your waiting time and ensure that you get your chosen food before it sells out.

Canteen Rules

1. No one is to enter the canteen without the supervisor's permission.
2. Students **NOT** buying should stand **clear away** from serving windows.
3. Manners (please and thank you) at all times.

The canteen supervisor can be contacted by calling our office and leaving a message.





Dear Parents, Carers & Students,

WARNING:

SPINAL HEALTH AND YOUR STUDENT'S FUTURE

Sources confirm: heavy non-ergonomic fashion school bags are 'deforming' children, as growing numbers suffer irreversible back issues.

Staggeringly, half of all children suffer back pain by the age of 14, and doctors are reporting a rise in cases of spinal abnormalities, such as scoliosis. Other risks include muscle strain, distortion of the natural "S" curve of the spine and rounding of the shoulders.

We have a responsibility to help prevent these abnormalities by making spinal health a priority and teaching our students how to wear and pack their school backpacks correctly.

High Street 'fashion bags' are simply ill-equipped to carry the heavy textbooks, laptops and stationery items that all school students are expected to use every day.

Today, we are proud to be offering Harlequin's ergonomic backpacks for all students at heavily subsidised prices. With over 20 years' experience in backpack development, specialising in quality ergonomic backpacks for schools, Harlequin School Bags is Australia's leading school backpack manufacturer with over 2 million Aussie kids now having grown up with a Harlequin school bag.

Importantly, all Harlequin school backpacks are independently endorsed by Chiropractors, Osteopaths and Physiotherapists. They incorporate an Anatomical Back System™ and each carry Harlequin's manufacturer's warranty.

We look forward to supporting your child's growing spine with their new official Gosford High School Backpack.

Sincerely,

Penelope Montague
CEO & Founder
HARLEQUIN SCHOOL BAGS



harlequin
schoolbags.com.au

ANATOMICAL BACK SYSTEM™



- ✓ All independently endorsed
- ✓ Anatomical Back System™
- ✓ Unbeatable prices
- ✓ Lightweight & super comfortable
- ✓ PVC free
- ✓ Duragarde™ fabric



*Oveo Tuff-Pack® featured. ** Incorporated in Posture, Anatomic and Osteo styles.



harlequin
www.schoolbags.com.au

for
Gosford High School



Gosford High School

“Harlequin’s bags are independently tested and endorsed by Chiropractors and health care professionals. They are designed anatomically for your child’s spinal health and comfort and are all backed with a lifetime manufacturer’s warranty.”



Harlequin Technology Backpacks are purposefully designed to protect student’s valuable electronic devices as well as their growing spines.

We offer a manufacturer’s warranty on all products as stated on each product’s swing tag or product description. Please visit www.schoolbags.com.au for our full Terms & Conditions.



Harlequin International Group - Australia’s No.1 Specialist School Bag Company

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SMART TECHNOLOGY BACKPACKS

Protecting devices and growing spines

- Anatomic Comfort Back Panel
- Medically Endorsed
- Padded Internal Tech Pocket

harlequin

LIFETIME Manufacturer's Warranty

Genius Tuff-Pack™ - Navy

Incorporates our water repellent Duragarde™ fabric with an Anatomical Back System™ for spinal comfort, a padded laptop pocket, three zippered compartments and a soft padded base.



GHS SCHOOL BAGS CAN BE PURCHASED ONLINE OR FROM THE FRONT OFFICE

Notes

